



## MEDIA GROUP

### INSERT REQUIREMENTS – PERFECT BOUND - Quarto

Trim allowances (mm)	195 x 235mm		
Head:	289mm maximum section length. Trim equals (289-trim size-foot trim)=head trim. E.g. trim size is 275mm, (289-275-4)=10mm.		
Foot:	4mm	Foreedge	3mm
If head and foot allowance vary depending on knock direction, please clarify with as much detail possible:		Knock direction can be determined by inserts, tip-ons	

\* Please confirm knocking direction with Bauer Production Services

LOOSE INSERTS								
Trim width (mm):	195	200	205	210	215	220	225	230
Min size (mm):	148x105	148x105	148x105	148x105	148x105	148x105	148x105	148x105
Max size (mm):	255x185	255x190	255x195	255x200	255x205	255x210	255x215	255x220
		2pp	4pp	8pp	16pp	ITEMS (such as sachets, seed packs etc in grams)		
Min. weight at min size (gsm):		115	80	60	45	Testing Required		
Min. weight at max. size (gsm):		115	80	60	45	Testing Required		
Max. weight at min size (gsm):		300	250	150	115	Testing Required		
Max. weight at max size (gsm):		300	250	150	115	Testing Required		
Lead-time on booking a cover wrap:	2 weeks							
<b>CONSIDERATIONS:</b> Folded inserts must have a closed edge to allow automatic feeding on the collator. Concertina of "Z" folds cannot be mechanically inserted. 20mm smaller on all 4 sides than trim size of product. Sachets and packets may require hand inserting. A sample MUST be supplied to Bauer Production prior to booking for confirmation if inserting.								

BOUND INSERTS								
Spine Grind (mm - perfect bound titles only):	3mm standard, if 64pp sections please use 4mm							
Trim width (mm):	195	200	205	210	215	220	225	230
Mini untrimmed size (mm):	120x105	120x105	120x105	120x105	120x105	120x105	120x105	120x105
Max untrimmed size (mm):	289x200	289x205	289x210	289x215	289x220	289x225	289x230	289x235
Min untrimmed card size (mm):	120x105mm – inclusive 4mm bind grind + 4mm knock trim							
Min lap width for 4pp (mm) (2pp max width):	Reverse bound – 4mm grind + 10mm Pinch = 14mm							

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	2pp	4pp	8pp	16pp	ITEMS (such as sachets, seed packs etc in grams)
Min. weight at min size (gsm):	100	80	60	45	Testing Required
Min. weight at max. size (gsm):	250	80	60	45	Testing Required
Max. weight at min size (gsm):	300	250	200	115	Testing Required
Max. weight at max size (gsm):	300	250	200	115	Testing Required
Lead-time on booking a bound insert:	2 weeks				
<b>CONSIDERATIONS:</b>					
Roll fold and reverse bound inserts require an 14mm lap (includes 3mm spine grind) – Minimum stock weight is 100gsm.					
A sample MUST be supplied to Bauer Production prior to booking for confirmation if inserting.					

MECHANICAL TIP-ON					
Minimum size (mm):	65 x 45mm				
Maximum size (mm):	190mmx150mm – dependent on host product, Tip ons must be 30mm from all sides of the book and 30mm from the spine.				
	2pp	4pp	8pp	16pp	ITEMS (such as sachets, seed packs etc in grams)
Min. weight at min size (gsm):	115	100	60	60	Testing Required
Min. weight at max. size (gsm):	115	100	60	60	Testing Required
Max. weight at min size (gsm):	250	250	150	115	Testing Required
Max. weight at max size (gsm):	250	250	150	115	Testing Required
If knocks to HEAD, (left or right page):	Right		If knocks to FOOT, (left or right page):		Left
Wet sachet testing requirements:	2,200psi pressure test for 5 seconds and suitability to handle and feed mechanically followed by 5 hours under 1500psi				
Lead-time on booking a mechanical wrap:	4 weeks				
<b>CONSIDERATIONS:</b>					
All tip ons must have a closed edge to allow for mechanical application.					
It is not possible to mechanically tip on a concertina fold or Z fold as these do not have a closed edge.					
Tip ons must be 30mm from all sides of the book and 30 mm from the spine.					
Maximum product thickness for a tip-on is 2.5mm.					
A sample MUST be supplied to Bauer Production prior to booking for confirmation					
These specifications are <u>generic guidelines</u> which were deemed correct at the time of publishing and may be subject to change and variation depending on magazine title.					
It may be possible to go outside the specifications for some titles. Please check if this is possible.					
Please refer to the Production Insert Delivery Requirements for further detail					

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